

Timothy Shao Ern Tan

Manchester Medical School,

The University of Manchester

Stopford Building, Oxford Road

Manchester, United Kingdom

M13 9PT

timothy.tan.shao.ern@doctors.org.uk

John J Park

Editor-In-Chief

Res Medica – Journal of the Royal Medical Society

editor@royalmedical.co.uk

09 March 2014

Dear Mr. Park,

My name is Timothy Tan, a current 4th year medical student at the University of Manchester, United Kingdom. I am pleased to submit a clinical audit report entitled: **“Diagnosis & Management of Vitamin B12 Deficiency in Primary Care – Are we following the guidelines?”** by Dr. Joanne Protheroe, Dr. Pauline Harris and myself for consideration for publication in the Res Medica Journal Audits Section.

In the attached manuscript, we report the results of a clinical audit on the diagnosis and management of Vitamin B12 in a GP practice in North-West England according to the standards set in conjunction with the recently published Manchester Anaemia Guide/NICE Clinical Knowledge Summaries. In addition, we discuss the issues surrounding the diagnostic and management practices of Vitamin B12 deficiency in primary care. Lastly, we have come up with some recommendations which will change practice.

I believe that this manuscript is appropriate for publication in the Res Medica Journal as the write-up serves to be educational for medical students and physicians in regards to the clinical indications and treatment schedules of administering oral B12 or intramuscular B12 in correcting Vitamin B12 deficiency.

This manuscript is original, has not been published and is not under consideration for publication elsewhere. We also have no conflict of interests to disclose and no funding was obtained.

I look forward to your favorable reply.

Thank you for your consideration.

Yours Sincerely,

Timothy Shao Ern Tan

4th Year MBChB Student

The University of Manchester